# Corporate Governance Principles Compliance Statement

Biotrend Çevre ve Enerji Yatırımları Anonim Şirketi (Biotrend) operates in parallel with the (II-17.1) "Capital Markets Board Corporate Governance Principles" published by the Capital Markets Board (CMB). Biotrend conducts its relations with its employees, customers, and all relevant parties, especially its shareholders, within the framework of an effective management and audit, with the understanding of accountability, equality, transparency, and responsibility, which are the generally accepted elements of the corporate governance approach.

According to Article 22 of the "Compliance with Corporate Governance Principles" section of the Company's Articles of Association, the CMB-mandated Corporate Governance Principles are followed. Transactions made and Board decisions taken without following the compulsory principles shall be void and deemed against the articles of association.

The Company's Corporate Governance Compliance Report Form (CRF) and Corporate Governance Information Form (CGIF) for the 01.01.2022-31.12.2022 accounting period was prepared in accordance with the presentation principles determined by the CMB's decision dated 10.01.2019 and numbered 2/49 and the CMB's "Corporate Governance Communiqué" numbered II-17.1. Biotrend's Corporate Governance Compliance Report Form (CRF) and Corporate Governance Information Form (CGIF) for the accounting period 01.01.2022-31.12.2022 can be accessed at the "Investor Relations/Corporate Governance/Corporate Governance Principles Compliance Reports" section of the Company's corporate website (www.biotrendenerji.com.tr) and at the Public Disclosure Platform's (KAP)

corporate website (kap.gov.tr). If the company has a plan to make changes in its management practices within the framework of corporate governance principles in the future, it will provide the necessary information on this matter.

#### General Assembly Meetings

Our Company holds its General Assembly meetings in accordance with the principles under the "General Assembly" heading of the "Corporate Governance Principles."

Upon the announcement of the General Assembly Meeting on the website of our company, the notifications and explanations required by the legislation, as well as all other matters that are required to be included by the Corporate Governance Principles are announced to the shareholders in accordance with the principles. That is to say:

- The total number of shares and voting rights reflecting the shareholding structure of the Company as of the date of the General Assembly Meeting announcement are published on our Company's website.
- While preparing the General Assembly agenda, attention was paid to the fact that each proposal was given under a separate heading, and the agenda topics were stated clearly and in a way not to lead to different interpretations. Care was taken not to include phrases such as "other" or "various" on the agenda. The information given before the General Assembly Meeting is given by referring to the relevant agenda items.

- While preparing the agenda of the Ordinary General Assembly meeting, there was no subject that the shareholders conveyed in writing to the Company's Investor Relations Department and wanted to be included in the agenda. Likewise, the shareholders, CMB, and/or other public institutions and organizations to which the Company is related did not request to add an item to the agenda.
- · The meeting procedure of the General Assembly ensures the participation of the shareholders at the highest level. Our General Assembly meetings are held in a way not to cause inequality among the shareholders. Our general assembly meetings are held at the Company head office. The Ordinary General Assembly meeting for 2021. which was held on 29.04.2022, was held in Istanbul, where the Company's head office is located, in accordance with the Company's articles of association. As per our articles of association, it is also possible to hold meetings in another part of the city where the Company's head office is located.
- The chairman made necessary preparations ahead of the meeting and acquired the necessary information about the execution of the General Assembly as per the Turkish Commercial Code, the Law, and the relevant legislation.

### Corporate Governance Principles Compliance Statement

- · During the Ordinary General Assembly meeting, the chairman of the meeting paid attention to the issue of conveying the topics on the agenda in an impartial and detailed manner, with a clear and understandable method. Shareholders were given the opportunity to express their opinions and ask questions under equal conditions. The chairman of the meeting ensured that every question asked by the shareholders at the General Assembly Meetings and not within the scope of trade secrets was answered directly at the General Assembly Meeting.
- · It is essential that the members of the Board of Directors, at least one member of the Board, and an officer of the Independent Auditing Organization attend the General Assembly meetings; those who have responsibilities regarding the issues on the agenda and those who need to make explanations are also present. If these people, with the exception of those who are required by law to be present at the meeting, are not present, the chairman of the meeting presents the reasons for their absence to the General Assembly. In this regard, the CMB's Decision dated 01.02.2013 and numbered 4/89 is followed. Our shareholders, our Board Member, Independent Audit company representative, and company employees who are required to be present as per agenda items attended our Ordinary General Assembly meeting for the 2021 accounting period.

The Ordinary General Assembly meeting for the 2021 accounting period was held on April 29, 2022 at 13:00 at Kavacık Mah., Ertürk Sk., No: 3/1, İç Kapı No: 1 Beykoz/Istanbul. At the General Assembly meeting, 361,971,761.059 shares out of 500,000,000 shares representing the capital of our Company at that time were represented. Questions regarding the agenda items received from the shareholders who attended the meeting in person or by proxy were answered during the meeting. The meeting minutes and attendance sheet were disclosed to the public on the same day as the meeting via KAP. The minutes and attendance sheets of the General Assembly Meeting are also kept available on our website for the information of the shareholders.

Members of the Board of Directors did not take any action within the framework of Articles 395–396 of the TCC, based on the permission granted in the previous year.

Right to Request Private Auditor: According to Article 438 of the Turkish Commercial Code, if necessary for exercising shareholding rights and if the right to obtain information or review was previously exercised, each shareholder may request clarification of certain events from the general assembly through a private audit, even if they are not on the agenda. If the general assembly approves the request, the Company or each shareholder may request the appointment of a private auditor from the commercial court of first instance at the location of the company's head, within thirty days. However, there was no request for the appointment of a private auditor during the period.

No extraordinary general assembly was held during the period.

# Voting Rights and Minority Rights

The company avoids practices that make it difficult for shareholders to exercise their voting rights. It builds the necessary mechanisms to provide every shareholder with the opportunity to exercise their voting rights in the easiest and most appropriate way. In this context, according to Article 10 of the Company's Articles of Association on Participation in the General Assembly Meeting in Electronic Environment, voting right holders who have the right to attend the Company's General Assembly Meetings can also attend these meetings electronically under Turkish Commercial Code Article 1527. At the Extraordinary Ordinary General Assembly meeting held on 29.04.2022, in accordance with this provision of the articles of association, the system built ensured that voting right holders and their representatives could exercise their rights as specified in the provisions of the aforementioned regulation.

There is no privileged share in the articles of association of our company, and therefore no privileged voting. Each share has one voting right. As per Article 20 of the Company's articles of association on the management of minority shares entitled Minority Rights, the minority rights of the shareholders constituting one twentieth of the capital and the exercise of these rights, which are regulated in Articles 360, 411, 420, 439, 486, 531, 559 and other articles of the TCC, in the capital market legislation, CMB regulations and other relevant legislation, cannot be restricted or prevented. The cumulative voting method is not included in our articles of association.

#### **Transfer of Shares**

Our company's articles of association do not contain any provisions restricting the transfer of shares. Provisions of TCC, capital market legislation, energy market legislation, and other relevant legislation are applied in the transfer of shares. Shares can be transferred without any restrictions outside the stock market. No restrictions may be imposed on the transfer of shares traded or to be traded on the stock market.

In case the Company buys back its own shares, action is taken in accordance with the capital market legislation and other relevant legislation, and necessary material event disclosures are made.

# Public Disclosures and Transparency

Biotrend Çevre ve Enerji Yatırımları
Anonim Şirketi has adopted the
principle of announcing to the public
all the disclosures it must make as per
the provisions of the legislation. While
the company follows an active and
transparent disclosure policy, it complies
with the Capital Markets Legislation in
all practices regarding public disclosure
and aims to implement the most
effective communication policy under
the Capital Markets Board's Corporate
Governance Principles communiqué.

Our Company's Disclosure Policy regulates what information, other than those determined by the legislation, will be disclosed to the public, how, how often, and in what ways this information will be announced to the public, how often the Board of Directors or executives will meet with the press, how often meetings will be held to inform the public, what method will be followed in answering questions directed to the company, and similar matters.

The information to be disclosed to the public within the scope of Public Disclosure and Transparency is presented to the public in a timely, accurate, complete, understandable, and interpretable manner through the "Public Disclosure Platform" and our Company's corporate website (www. biotrendenerji.com.tr), in a way to assist the decision-making of the individuals and organizations that will benefit from the disclosure.

Within the year, 68 material event disclosures were made in accordance with the CMB regulations. All material event disclosures were made on time and published on our website. No additional explanation was requested.

The Disclosure Policy is available on our Company's website.

# Corporate Governance Compliance Information Form and Compliance Report

The Corporate Governance Compliance Report Form (CRF) and Corporate Governance Information Form (CGIF) for the accounting period 01.01.2022–31.12.2022 can be accessed at the "Investor Relations/Corporate Governance/Corporate Governance Principles Compliance Reports" section of the Company's corporate website (www.biotrendenerji.com.tr) and at the Public Disclosure Platform's (KAP) corporate website (kap.gov.tr).



# Corporate Governance Compliance Report

**Related Companies** []

Related Funds

		Com	pan	y Complian		
	Yes	Partial	No	Exempted	Not Applicable	Explanation
Corporate Governance Compliance Report						
1.1. FACILITATING THE EXERCISE OF SHAREHOLDER RIGHTS						
1.1.2- Up-to-date information and disclosures which may affect the exercise of shareholder rights are available to investors at the corporate website.	X					
1.2. RIGHT TO OBTAIN AND REVIEW INFORMATION						
1.2.1 - Management did not enter into any transaction that would complicate the conduct of special audit.	X					
1.3. GENERAL ASSEMBLY						
1.3.2 - The company ensures the clarity of the General Assembly agenda, and that an item on the agenda does not cover multiple topics.	Х					
1.3.7- Insiders with privileged information have informed the board of directors about transactions conducted on their behalf within the scope of the company's activities in order for these transactions to be presented at the General Shareholders' Meeting.					Х	There has not been such a situation.
1.3.8 - Members of the board of directors who are concerned with specific agenda items, auditors, and other related persons, as well as the officers who are responsible for the preparation of the financial statements were present at the General Shareholders' Meeting.	X					
1.3.10 - The agenda of the General Shareholders' Meeting included a separate item detailing the amounts and beneficiaries of all donations and contributions.	Х					
1.3.11 - The General Shareholders' Meeting was held open to the public, including the stakeholders, without having the right to speak.		x				A Member of Board of Directors, Cap Auditor from Independent Audit Company Legal Advisor, our Shareholders and Company employees participated to the our General Assembly Meeting.
1.4. VOTING RIGHTS						
1.4.1 - There is no restriction preventing shareholders from exercising their shareholder rights.	Х					
1.4.2 - The company does not have shares that carry privileged voting rights.	Х					
1.4.3-The company withholds from exercising its voting rights at the General Shareholders' Meeting of any company with which it has cross-ownership, in case such cross-ownership provides management control.					X	There is no mutual participation relationship in our Company's capital.
1.5. MINORITY RIGHTS						
1.5.1 - The company pays maximum diligence to the exercise of minority rights.	X					
1.5.2 - The Articles of Association extend the use of minority rights to those who own less than one twenthieth of the outstanding shares, and expand the scope of the minority rights.	X					
1.6. DIVIDEND RIGHT						
1.6.1 - The dividend policy approved by the General Shareholders' Meeting is posted on the company website.	X					
1.6.2 - The dividend distribution policy comprises the minimum information to ensure that the shareholders can have an opinion on the procedure and principles of dividend distributions in the future.	Х					
1.6.3 - The reasons for retaining earnings, and their allocations, are stated in the relevant agenda item.	X					
1.6.4 - The board reviewed whether the dividend policy balances the benefits of the shareholders and those of the company.	X					
1.7. TRANSFER OF SHARES						
1.7.1 - There are no restrictions preventing shares from	Х					

2.1.1 The company website includes all elements listed in Corporate Governance Principle 2.1.1.	Х				
2.1.2 - The shareholding structure (names, privileges, number and ratio of shares, and beneficial owners of more than 5% of the issued share capital) is updated on the website at least every 6 months.	Х				
2.1.4 - The company website is prepared in other selected foreign languages, in a way to present exactly the same information with the Turkish content.	Х				The Turkish contents ar English. Some contents French.
2.2. ANNUAL REPORT					
2.2.1 - The board of directors ensures that the annual report represents a true and complete view of the company's activities.	Х				
2.2.2 - The annual report includes all elements listed in Corporate Governance Principle 2.2.2.	Х				
3.1. CORPORATION'S POLICY ON STAKEHOLDERS					
3.1.1- The rights of the stakeholders are protected pursuant to the relevant regulations, contracts and within the framework of bona fides principles.	х				
3.1.3 - Policies or procedures addressing stakeholders' rights are published on the company's website.	X				https://biotrendenerji.c/ /policies https:// www.doganlarholding.d/ human-resources Also rights of stakeholders a protected within the framework of general regulations, contracts a good faith rules.
3.1.4 - A whistleblowing programme is in place for reporting legal and ethical issues.	Х				
3.1.5 - The company addresses conflicts of interest among stakeholders in a balanced manner.	Х				
3.2. SUPPORTING THE PARTICIPATION OF THE STAKEHOLDERS IN THE CORPORATION'S MANAGEMENT					
3.2.1 - The Articles of Association, or the internal regulations (terms of reference/manuals), regulate the participation of employees in management.			Х		There is no such regular the articles of association regarding the participate the employees to the management.
3.2.2 - Surveys/other research techniques, consultation, interviews, observation method etc. were conducted to obtain opinions from stakeholders on decisions that significantly affect them.		Х			Works continue about t issue.
3.3. HUMAN RESOURCES POLICY					
3.3.1 - The company has adopted an employment policy ensuring equal opportunities, and a succession plan for all key managerial positions.  3.3.2 - Recruitment criteria are documented.	X				
3.3.3 - The company has a policy on human resources	X				
development, and organises trainings for employees.					
3.3.4 - Meetings have been organised to inform employees on the financial status of the company, remuneration, career planning, education and health	Х				
	X	х			employees are reported
on the financial status of the company, remuneration, career planning, education and health.  3.3.5 - Employees, or their representatives, were notified of decisions impacting them. The opinion of the related trade unions was also taken.  3.3.6 - Job descriptions and performance criteria have been prepared for all employees, announced to them and taken into account to determine employee remuneration.	X	x x			employees are reported them. The company is n member of any union. Job descriptions have b
on the financial status of the company, remuneration, career planning, education and health.  3.3.5 - Employees, or their representatives, were notified of decisions impacting them. The opinion of the related trade unions was also taken.  3.3.6 - Job descriptions and performance criteria have been prepared for all employees, announced to them and taken	x				employees are reported them. The company is n member of any union. Job descriptions have b completed. Performand criterias still continue.
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on the financial status of the company, remuneration, career planning, education and health.  3.3.5 - Employees, or their representatives, were notified of decisions impacting them. The opinion of the related trade unions was also taken.  3.3.6 - Job descriptions and performance criteria have been prepared for all employees, announced to them and taken into account to determine employee remuneration.  3.3.7 - Measures (procedures, trainings, raising awareness, goals, monitoring, complaint mechanisms) have been taken to prevent discrimination, and to protect employees against any physical, mental, and emotional mistreatment.  3.3.8 - The company ensures freedom of association and supports the right for collective bargaining.	X	x			employees are reported them. The company is no member of any union.  Job descriptions have be completed. Performance criterias still continue.  The company does not
on the financial status of the company, remuneration, career planning, education and health.  3.3.5 - Employees, or their representatives, were notified of decisions impacting them. The opinion of the related trade unions was also taken.  3.3.6 - Job descriptions and performance criteria have been prepared for all employees, announced to them and taken into account to determine employee remuneration.  3.3.7 - Measures (procedures, trainings, raising awareness, goals, monitoring, complaint mechanisms) have been taken to prevent discrimination, and to protect employees against any physical, mental, and emotional mistreatment.  3.3.8 - The company ensures freedom of association and supports the right for collective bargaining.  3.3.9 - A safe working environment for employees is maintained.	X	x			employees are reported them. The company is remember of any union.  Job descriptions have be completed. Performance criterias still continue.  The company does not an agreement with any .  Although customer satisfaction is not meas the company's activities always based on
on the financial status of the company, remuneration, career planning, education and health.  3.3.5 - Employees, or their representatives, were notified of decisions impacting them. The opinion of the related trade unions was also taken.  3.3.6 - Job descriptions and performance criteria have been prepared for all employees, announced to them and taken into account to determine employee remuneration.  3.3.7 - Measures (procedures, trainings, raising awareness, goals, monitoring, complaint mechanisms) have been taken to prevent discrimination, and to protect employees against any physical, mental, and emotional mistreatment.  3.3.8 - The company ensures freedom of association and supports the right for collective bargaining.  3.3.9 - A safe working environment for employees is maintained.  3.4. RELATIONS WITH CUSTOMERS AND SUPPLIERS	X	X			Job descriptions have be completed. Performance criterias still continue.  The company does not an agreement with any .  Although customer satisfaction is not meas the company's activities always based on unconditional customer.

3.4.4 - The company has in place adequate controls to protect the confidentiality of sensitive information and business secrets of its customers and suppliers.	Х				
3.5. ETHICAL RULES AND SOCIAL RESPONSIBILITY 3.5.1 - The board of the corporation has adopted a code of					
ethics, disclosed on the corporate website.  3.5.2-The company has been mindful of its social	X				
responsibility and has adopted measures to prevent corruption and bribery.	Х				
4.1. ROLE OF THE BOARD OF DIRECTORS					
4.1.1 - The board of directors has ensured strategy and risks do not threaten the long-term interests of the company, and that effective risk management is in place.		Х			Risk Management Implementation studies of the Board of Directors continue.
4.1.2 - The agenda and minutes of board meetings indicate that the board of directors discussed and approved strategy, ensured resources were adequately allocated, and monitored company and management performance.	Х				
4.2. ACTIVITIES OF THE BOARD OF DIRECTORS					
4.2.1-The board of directors documented its meetings and reported its activities to the shareholders.	Х				
4.2.2 - Duties and authorities of the members of the board of directors are disclosed in the annual report.	Х				
4.2.3-The board has ensured the company has an internal control framework adequate for its activities, size and complexity.	X				
4.2.4 - Information on the functioning and effectiveness of the internal control system is provided in the annual report.	х				
4.2.5 - The roles of the Chairman and Chief Executive Officer are separated and defined.	X				
4.2.7-The board of directors ensures that the Investor Relations department and the corporate governance committee work effectively. The board works closely with them when communicating and settling disputes with shareholders.	Х				
4.2.8 - The company has subscribed to a Directors and Officers liability insurance covering more than 25% of the capital.		х			An executive liability policy has been issued. However, the policy amount does not exceed 25% of the capital.
4.3. STRUCTURE OF THE BOARD OF DIRECTORS					
4.3.9 - The board of directors has approved the policy on its own composition, setting a minimal target of 25% for female directors. The board annually evaluates its composition and nominates directors so as to be compliant with the policy.	Х				
4.3.10 - At least one member of the audit committee has 5 years of experience in audit/accounting and finance.	Х				
4.4. BOARD MEETING PROCEDURES					
4.4.1-Each board member attend the majority of the board meetings in person or via an electronic board meeting system	х				
4.4.2 - The board has formally approved a minimum time by which information and documents relevant to the agenda items should be supplied to all board members.	х				
4.4.3 - The opinions of board members that could not attend the meeting, but did submit their opinion in written format, were presented to other members.	X				
<ul><li>4.4.4 - Each member of the board has one vote.</li><li>4.4.5 - The board has a charter/written internal rules</li></ul>	X				
defining the meeting procedures of the board. 4.4.6 - Board minutes document that all items on the	X				
agenda are discussed, and board resolutions include director's dissenting opinions if any.	X				
4.4.7-There are limits to external commitments of board members. Shareholders are informed of board members' external commitments at the General Shareholders' Meeting.	Х				
4.5. BOARD COMMITTEES					
4.5.5 - Board members serve in only one of the Board's committees.			Х		Because of the number of Independent Board Members, each board member takes office in more than one committee.
4.5.6 - Committees have invited persons to the meetings as deemed necessary to obtain their views.	Х				
4.5.7 - If external consultancy services are used, the independence of the provider is stated in the annual report.	Х				
4.5.8 - Minutes of all committee meetings are kept and reported to board members.	X				
4.6. FINANCIAL RIGHTS					

4.6.1-The board of directors has conducted a board performance evaluation to review whether it has discharged all its responsibilities effectively.	Х			
4.6.4-The company did not extend any loans to its board directors or executives, nor extended their lending period or enhanced the amount of those loans, or improve conditions thereon, and did not extend loans under a personal credit title by third parties or provided guarantees such as surety in favour of them.	Х			
4.6.5 - The individual remuneration of board members and executives is disclosed in the annual report.		x		Salaries, bonuses and similar benefits provided to senior executives are shared collectively in the annual report and they are not disclosed on an individual basis.



# 1. SHAREHOLDERS

#### Related Companies []

Related Funds []

1. SHAREHOLDERS	
1.1. Facilitating the Exercise of Shareholders Rights	
The number of investor meetings (conference, seminar/etc. ) organised by the company during the year	The company held 102 investor conferences and meetings in 2022 (4 webcast meetings, 98 investor and analyst meetings.)
1.2. Right to Obtain and Examine Information	
The number of special audit request(s)	A special audit was not requested.
The number of special audit requests that were accepted at the General Shareholders' Meeting	A special audit was not requested at the General Assembly.
1.3. General Assembly	
Link to the PDP announcement that demonstrates the information requested by Principle 1.3.1. (a-d)	https://www.kap.org.tr/ en/Bildirim/1016174
Whether the company provides materials for the General Shareholders' Meeting in English and Turkish at the same time	The company provides materials for the General Shareholders' Meeting in English and Turkish at the same time.
The links to the PDP announcements associated with the transactions that are not approved by the majority of independent directors or by unanimous votes of present board members in the context of Principle 1.3.9	There is no such transaction exists throughout the year.
The links to the PDP announcements associated with related party transactions in the context of Article 9 of the Communique on Corporate Governance (II-17.1)	https://www.kap.org.tr/ en/Bildirim/1080550
The links to the PDP announcements associated with common and continuous transactions in the context of Article 10 of the Communique on Corporate Governance (II-17.1)	There is no such transaction under Article 10.
The name of the section on the corporate website that demonstrates the donation policy of the company	https:// biotrendenerji.com.tr/ Files/Raporlar/Biotrend% 20Charitable% 20Donations%20and% 20Sponsorship% 20Policy.pdf
The relevant link to the PDP with minute of the General Shareholders' Meeting where the donation policy has been approved	https://www.kap.org.tr/ en/Bildirim/1025561

	Media organizations did not participate to the General Assembly meeting dated April 29,
Identified stakeholder groups that participated in the General Shareholders' Meeting, if any	2022 . A Member of the Board of Directors, Cap Auditor from an Independent Audit Company, our Legal Advisor, our Shareholders and Company employees participated to the General Assembly Meeting.
1.4. Voting Rights	
Whether the shares of the company have differential voting rights	Hayır (No)
In case that there are voting privileges, indicate the owner and percentage of the voting majority of shares.	-
The percentage of ownership of the largest shareholder	% 54,49
1.5. Minority Rights	
Whether the scope of minority rights enlarged (in terms of content or the ratio) in the articles of the association	Hayır (No)
If yes, specify the relevant provision of the articles of association.	-
1.6. Dividend Right	
The name of the section on the corporate website that describes the dividend distribution policy	https:// biotrendenerji.com.tr/ Files/Raporlar/Kar-Da% C4%9F%C4%B1t%C4% B1m-politikas%C4%B1-% C4%B0ngilizce-Terc% C3%BCme.pdf
Minutes of the relevant agenda item in case the board of directors proposed to the general assembly not to	The text of the minutes regarding the 6th item of the agenda of the Ordinary General Assembly for 2021 held on April 29, 2022: "1 January 2021- 31 December 2021, prepared by Biotrend Environment and Energy Investments Inc. and audited by RSM Turkey Arkan Ergin International Independent Auditing Inc. The profit for the period falling to the share of the parent company in the consolidated balance sheets for December 2021 is 3.786.438 TL. There is a net period loss

distribute dividends, the reason for such proposal and of 65.246.992.68 TL in our information as to use of the dividend. unconsolidated legal records prepared in accordance with the provisions of the TPL. The proposal of the Board of Directors of the Company regarding the issue of not making profit distribution by adding to previous period profits due to the presence of period loss in our unconsolidated financial statements prepared in accordance with the provisions of the V.U.K. was unanimously approved by those present. PDP link to the related general shareholder meeting https://www.kap.org.tr/ en/Bildirim/1025561 minutes in case the board of directors proposed to the

#### **General Assembly Meetings**

general assembly not to distribute dividends

Gener Meetir Date	received by the company regarding the	participation rate	of snares directly	Percentage of shares represented by proxy	Specify the name of the page of the corporate website that contains the General Shareholders' Meeting minutes, and also indicates for each resolution the voting levels for or against	Specify the name of the page of the corporate website that contains all questions asked in the general assembly meeting and all responses to them	The number of the relevant item or paragraph of General Shareholders' Meeting minutes in relation to related party transactions	The number of declarations by insiders received by the board of directors	The link to the related PDP general shareholder meeting notification
29/0- 202		% 72	% 0	% 72	https://biotrendenerji.com.tr/general-assembly		- Article 7	24	https:// www.kap.org.tr/en /Bildirim/1016174



## 2. DISCLOSURE AND TRANSPARENCY

2.1. Corporate Website	
Specify the name of the sections of the website providing the information requested by the Principle 2.1.1.	Information Society Services, Investor Relations/Corporate Governance/Trade Registry Information, Company Profile/Board of Directors, Investor Relations/Corporate Governance/Articles of Association, Investor Relations/Material Disclosures, Investor Relations/Financial Data and Presentations/ Financial Reports, Investor Relations/ Financial Data and Presentations/ Annual Reports, Investor Relations/Public Offeri / Public Offering Repor Investor Relations/ Capital Increases, Investor Relations/ Corporate Governance General Assembly, Investor Relations/ Corporate Governance Policies/Profit Distribution Policy, Investor Relations/ Corporate Governance Policies/Disclosure Policies/Disclosure Policies/Disclosure
If applicable, specify the name of the sections of the website providing the list of shareholders (ultimate beneficiaries) who directly or indirectly own more than 5% of the shares.	Company Profile/ Shareholding Structure
List of languages for which the website is available	Turkish, English, Frenc
2.2. Annual Report	

The page numbers and/or name of the sections in the Annual Report that demonstrate the information requested by principle 2.2.2.	
<ul> <li>a) The page numbers and/or name of the sections in the Annual Report that demonstrate the information on the duties of the members of the board of directors and executives conducted out of the company and declarations on independence of board members</li> </ul>	Corporate Governance/ Statements of independence
b) The page numbers and/or name of the sections in the Annual Report that demonstrate the information on committees formed within the board structure	Corporate Governance/ Board of Directors Committees and Evaluation of the Board of Directors/ Operating Principles of the Committees
c) The page numbers and/or name of the sections in the Annual Report that demonstrate the information on the number of board meetings in a year and the attendance of the members to these meetings	Corporate Governance/ Board of Directors Committees and Evaluation of the Board of Directors/ Operating Principles of the Committees
ç) The page numbers and/or name of the sections in the Annual Report that demonstrate the information on amendments in the legislation which may significantly affect the activities of the corporation	Corporate Governance/ Other Matters/ Changes in the Legislation in 2022
d) The page numbers and/or name of the sections in the Annual Report that demonstrate the information on significant lawsuits filed against the corporation and the possible results thereof	Corporate Governance/ Other Matters/ Information on Lawsuits Filed Against the Company and Their Possible Outcomes that May Affect the Financial Status and Activities of the Company
e) The page numbers and/or name of the sections in the Annual Report that demonstrate the information on the conflicts of interest of the corporation among the institutions that it purchases services on matters such as investment consulting and rating and the measures taken by the corporation in order to avoid from these conflicts of interest	Corporate Governance/ Other Matters/ Information on Conflict of Interests Between the Institutions that the Company is Getting Services on Investment Consultancy and Rating and Measures Taken to Prevent Those
f) The page numbers and/or name of the sections in the Annual Report that demonstrate the information on the cross ownership subsidiaries that the direct contribution to the capital exceeds 5%	None
g) The page numbers and/or name of the sections in the Annual Report that demonstrate the information on social rights and professional training of the employees and activities of corporate social responsibility in respect	

of the corporate activities that arises social and environmental results

Human Resources/Social Benefits,Sustainability/ Corporate Social Responsibility Projects



### 3. STAKEHOLDERS

3.1. Corporation's Policy on Stakeholders	
The name of the section on the corporate website that demonstrates the employee remedy or severance policy	Investor Relations/ Corporate Governance/ Policies/ Compensation Policy
The number of definitive convictions the company was subject to in relation to breach of employee rights	There was no final judgment against the company due to the violation of employee rights.
The position of the person responsible for the alert mechanism (i.e. whistleblowing mechanism)	Director of Compliance
The contact detail of the company alert mechanism	etik@ biotrendenerji.com.tr, Investor Relations/ Corporate Governance/ Policies/ Code of Business Ethics
3.2. Supporting the Participation of the Stakeholders in the Corporation's Management	
Name of the section on the corporate website that demonstrates the internal regulation addressing the participation of employees on management bodies	-
Corporate bodies where employees are actually represented	Occupational Health and Safety Board
3.3. Human Resources Policy	
The role of the board on developing and ensuring that the company has a succession plan for the key management positions	Succession planning is avaliable.
The name of the section on the corporate website that demonstrates the human resource policy covering equal opportunities and hiring principles. Also provide a summary of relevant parts of the human resource policy.	Investor Relations/ Corporate Governance/ Policies/ Diversity and Equal Opportunity Policy, Investor Relations/ Corporate Governance/ Policies/ Human Rights Policy

Whether the company provides an employee stock ownership programme	Pay edindirme planı bulunmuyor (There isn't an employee stock ownership programme)
The name of the section on the corporate website that demonstrates the human resource policy covering discrimination and mistreatments and the measures to prevent them. Also provide a summary of relevant parts of the human resource policy.	Investor Relations/ Corporate Governance/ Policies/ Diversity and Equal Opportunity Policy, Investor Relations/ Corporate Governance/ Policies/ Human Rights Policy, Investor Relations/ Corporate Governance/ Policies/ Anti-Retaliation Policy, Investor Relations/ Corporate Governance/ Policies/ Compliance/ Policies/ Compliance
The number of definitive convictions the company is subject to in relation to health and safety measures	There is no final judgment against the company due to liability related to work accidents.
3.5. Ethical Rules and Social Responsibility	
The name of the section on the corporate website that demonstrates the code of ethics	Investor Relations/ Corporate Governance/ Policies/ Code of Business Ethics
The name of the section on the company website that demonstrates the corporate social responsibility report. If such a report does not exist, provide the information about any measures taken on environmental, social and corporate governance issues.	www.biotrendenerji.com.tr /Sustainability
Any measures combating any kind of corruption including embezzlement and bribery	Investor Relations/ Corporate Governance/ Policies/ Anti-Bribery and Anti-Corruption Policy, Investor Relations/ Corporate Governance/ Policies/ Anti-Money Laundering and Prevention of the Financing of Terrorism Policy, Investor Relations/ Corporate Governance/ Policies/Code of Business Ethics, Investor Relations/ Corporate Governance/ Policies/ Compliance Policy



## 4. BOARD OF DIRECTORS-I

4. BOARD OF DIRECTORS-I	
4.2. Activity of the Board of Directors	
Date of the last board evaluation conducted	Once a year.
Whether the board evaluation was externally facilitated	Hayır (No)
Whether all board members released from their duties at the GSM	Evet (Yes)
Name(s) of the board member(s) with specific delegated duties and authorities, and descriptions of such duties	ilhan Doğan- Chairman of the Board, Murat Doğan- Deputy Chairman of the Board of Directors, Osman Nuri Vardı- Vice Chairman of the Board of Directors and CEO
Number of reports presented by internal auditors to the audit committee or any relevant committee to the board	12
Specify the name of the section or page number of the annual report that provides the summary of the review of the effectiveness of internal controls	Corporate Governance/ Other Matters/ Internal Audit and Internal Control Activities
Name of the Chairman	İlhan Doğan
Name of the CEO	Osman Nuri Vardı
If the CEO and Chair functions are combined: provide the link to the relevant PDP annoucement providing the rationale for such combined roles	There has not been such an situation.
Link to the PDP notification stating that any damage that may be caused by the members of the board of directors during the discharge of their duties is insured for an amount exceeding 25% of the company's capital	Our company has taken out executive liability insurance for any damage that may be caused by the members of the Board of Directors and Senior Executives during the discharge of their duties. The issued insurance policy does not exceed 25% of the Company's capital.
The name of the section on the corporate website that demonstrates current diversity policy targeting women directors	-
The number and ratio of female directors within the Board of Directors	3, %33

#### **Composition of Board of Directors**

Name, Surname of Board Member	Whether Executive Director Or Not	Whether Independent Director Or Not	The First Election Date To Board	Link To PDP Notification That Includes The Independency Declaration	Whether the Independent Director Considered By The Nomination Committee	Whether She/He is the Director Who Ceased to Satisfy The Independence or Not	Whether The Director Has At Least 5 Years' Experience On Audit, Accounting And/Or Finance Or Not
İLHAN DOĞAN	İcrada görevli (Executive)	Bağımsız üye değil ( Not independent director)	21/04/ 2020	-	İlgisiz (Not applicable)	İlgisiz (Not applicable)	Hayır (No)
MURAT DOĞAN	İcrada görevli (Executive)	Bağımsız üye değil ( Not independent director)	2020	-	İlgisiz (Not applicable)	İlgisiz (Not applicable)	Evet (Yes)
OSMAN NURİ VARDI	İcrada görevli (Executive)	Bağımsız üye değil ( Not independent director)		-	İlgisiz (Not applicable)	İlgisiz (Not applicable)	Hayır (No)
OGÜN DOĞAN	İcrada Görevli Değil ( Non-executive )	NOT		-	İlgisiz (Not applicable)	İlgisiz (Not applicable)	Evet (Yes)
DORUK DOĞAN	İcrada görevli (Executive)	Bağımsız üye değil ( Not independent director)	2020	-	İlgisiz (Not applicable)	İlgisiz (Not applicable)	Evet (Yes)
SALİH TUNCER MUTLUCAN	İcrada Görevli Değil ( Non-executive )	INOT	2020	-	İlgisiz (Not applicable)	İlgisiz (Not applicable)	Evet (Yes)
HANİFE ÖZTÜRK AKKARTAL	İcrada Görevli Değil ( Non-executive )		2021	_	Değerlendirildi ( Considered)		Hayır (No)
BANU	İcrada Görevli Değil ( Non-executive )		2021	-	Değerlendirildi ( Considered)		Evet (Yes)

ELİF ATEŞ	İcrada Görevli	Bağımsız	20/09/	https://	Değerlendirildi (	Hayır (No)	Evet (Yes)
ÖZPAK	Değil (	üye (	2022	www.kap.org.tr	Considered)		
	Non-executive Independent			/en/Bildirim/			
	)	director)		1064346			



## 4. BOARD OF DIRECTORS-II

4. BOARD OF DIRECTORS-II	
4.4. Meeting Procedures of the Board of Directors	
Number of physical or electronic board meetings in the reporting period	12
Director average attendance rate at board meetings	% 88
Whether the board uses an electronic portal to support its work or not	Hayır (No)
Number of minimum days ahead of the board meeting to provide information to directors, as per the board charter	A specific time has not been defined. Maximum effort is showed to present information and documents to our members within a reasonable time before the meeting.
The name of the section on the corporate website that demonstrates information about the board charter	Related matters are stated in the Board of Directors Meetings section in the Article 8 of the Articles of Association in the Corporate Governance section.
Number of maximum external commitments for board members as per the policy covering the number of external duties held by directors	-
4.5. Board Committees	
Page numbers or section names of the annual report where information about the board committees are presented	Corporate Governance/ Board of Directors Committees and Evaluation of the Board of Directors/ Committees of the Board of Directors
Link(s) to the PDP announcement(s) with the board committee charters	https://www.kap.org.tr/tr /Bildirim/960843

#### **Composition of Board Committees-I**

Names Of The Board	Name Of Committees Defined As "	Name-Surname of	Whether Committee	Whether Board
Committees	Other" In The First Column	Committee Members	Chair Or Not	Member Or Not